



## GOVERNORS BAY SCHOOL – Board of Trustees

### Personnel and Employment Policy

This policy documents how the Governors Bay School Board of Trustees will ensure that it meets its obligations under National Administration Goal 3 to:

- (a) develop and implement personnel and industrial policies, within policy and procedural frameworks set by the Government from time to time, which promote high levels of staff performance, use educational resources effectively and recognise the needs of students; and
- (b) be a good employer as defined in the State Sector Act 1988 and comply with the conditions contained in employment contracts applying to teaching and non-teaching staff.

#### The Board of Trustees will develop and implement

- 3.01 Staff Appointments Procedure
- 3.02 Performance Management Procedures
- 3.03 Police Vetting Procedure
- 3.04 Protected Disclosures
- 3.05 Staff Leave
- 3.06 Equal Employment Opportunity
- 3.07 Employer Responsibility

This policy was formally adopted by the Governors Bay School Board of Trustees on

#### REVIEW STATUS:

Signed (BOT Chairperson)	DATE	REASON	REVIEW DATE
	____ / ____ / ____	BOT REVIEW	June 2010
		NEXT REVIEW	Jun 2012