



## GOVERNORS BAY SCHOOL – Board of Trustees

### School Administration Policy

This policy documents how the Governors Bay School Board of Trustees will ensure that it meets its obligations under:

National Administration Goal 2 to:

- (a) develop a strategic plan which documents how they are giving effect to the National Education Guidelines through their policies, plans and programmes, including those for curriculum, National Standards, assessment and staff professional development;
- (b) maintain an on-going programme of self-review in relation to the above policies, plans and programmes, including evaluation of information on student achievement.

National Administration Goal 6 to:

- (a) comply with all general legislation concerning requirements such as attendance, the length of the school day, and the length of the school year.

#### The Board of Trustees will develop and implement:

- 5.01 Board of Trustees – Governance Procedures
- 5.02 School Administration and Management
- 5.03 Internal Review
- 5.04 Privacy
- 5.05 Communications and Complaints

This policy was formally adopted by the Governors Bay School Board of Trustees on

#### REVIEW STATUS:

Signed (BOT Chairperson)	DATE	REASON	REVIEW DATE
	____ / ____ / ____	BOT REVIEW	October 2010
		NEXT REVIEW	April 2012